



# Camp Refund Request Form

The Lincoln Trails Council Refund Policy reads: "Camp fees are transferable to other Scouts in the unit but not refundable. Camp fees are refundable **only** under extenuating circumstances such as illness, family death, summer school, or other hardships.

- Hardships do not include family vacation, sports events, or changing one's mind.
- Refund request forms (found in this booklet) must be completed by parents prior to completion of the planned camping week and turned into the Council Service Center by the end of the camping week.
- Refunds are processed at the end of the camping season. No refunds will be given at camp.
- The Camp Director and Scout Executive will approve refund requests on an individual basis.

This form must be completed by the Scout's parent or guardian.

**THIS REQUEST MUST BE SUBMITTED TO THE COUNCIL SERVICE CENTER BY THE LAST DAY OF YOUR SCHEDULED CAMP. AFTER THAT, REFUNDS WILL NOT BE APPROVED.**

Person's Name \_\_\_\_\_ Scout \_\_\_\_\_ Adult \_\_\_\_\_

Unit # \_\_\_\_\_ District \_\_\_\_\_ Fee Paid \$ \_\_\_\_\_

Scheduled Camp Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Which Camp \_\_\_\_\_

Amount of Refund Requested \$ \_\_\_\_\_

Reason for Refund (use back if needed)

\_\_\_\_\_  
\_\_\_\_\_

Method of Refund: \_\_\_\_\_ check \_\_\_\_\_ to unit account

**MAIL REFUND TO:**

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State Zip \_\_\_\_\_

Phone #(\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

I understand this refund request will be reviewed and if approved, payment will be mailed to the above address **at the end of the camping season. (Requests must be turned in at the end of your camp session.)**

Signed \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Office Use Only**

Approved \_\_\_\_\_ Denied \_\_\_\_\_ - Reason for denial \_\_\_\_\_

**Signatures**

\_\_\_\_\_  
\_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Scout Executive**

**Camp Director**