

# Preparing for Tour Permits Online

Unit leaders are now able to submit local and national tour permits electronically. This new system takes just four easy steps, and it saves the transportation and training information, so leaders can easily recall it for future permit applications.

All registered unit leaders have access to Tour Permits from MyScouting, accessed on [www.scouting.org](http://www.scouting.org).

The MyScouting account verifies that the owner is a BSA leader associated with a unit. Within Tour Permits, the leader has access only to his unit. This authentication replaces the physical signatures on tour permit applications. Other unit leaders are notified via e-mail when an application is submitted and approved.

The volunteer can submit both local and national applications, for either traditional units or Learning for Life posts. Once approved, each tour permit will have a unique tour ID number.

Unit leaders enter all the necessary information for the tour, and rules specific to tour permits are applied. When appropriate, helpful messages will advise the leader about any missing information. Once the tour permit has been submitted, the council will evaluate and approve it or return it for further work. Online features allow easy entry of driver information for transportation and required training supervision.

There will be automatic notification at all appropriate steps in the process to the permit creator, the tour leader, and the assistant tour leader. The unit committee chair and unit leader will also receive e-mail notifications if they have MyScouting accounts.

The online help document explains how to complete and submit permit applications to the council. Additionally, the *Guide to Safe Scouting* is available on the site for easy reference; *Safety First Learning for Life Guidelines* is also available for Learning for Life posts. Other documents, such as the *BSA Transportation Guidelines* and the *Pledge of Performance* can also be accessed for Tour Permits.

Authorized council staff members will review the and process the submitted applications. The tour permit creator receives a PDF version of the approved permit via e-mail. The approved permit PDF can also be obtained from Tour Permits in MyScouting.

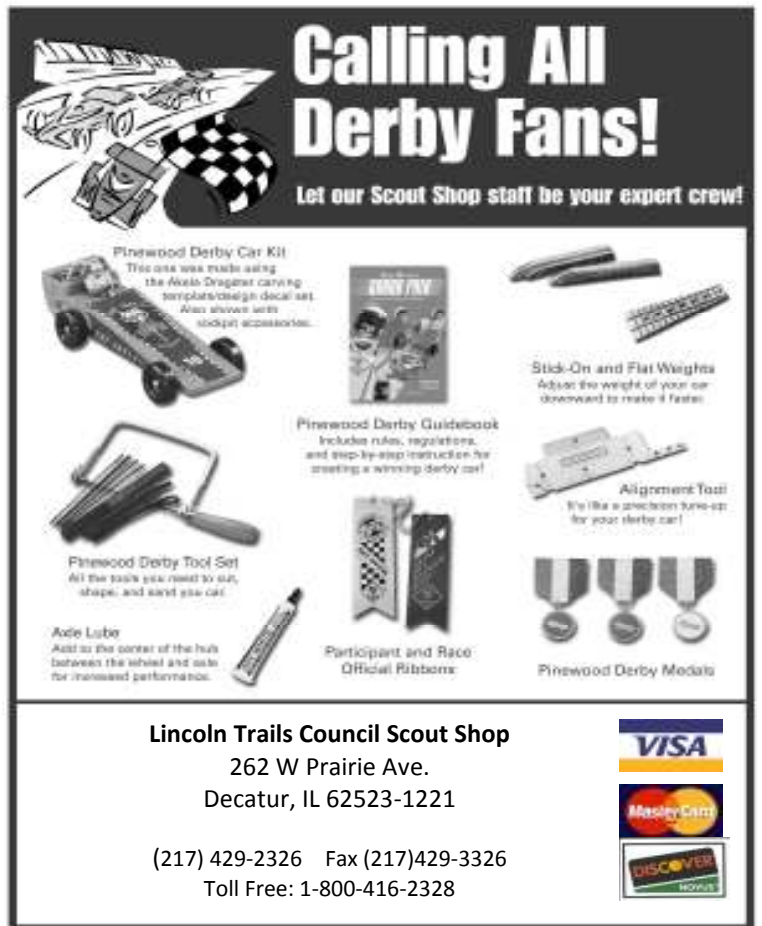
As a reminder, local tour permit applications should be submitted two weeks before the tour and national applications at least one month before the tour start date.

We encourage all Scouting units from our council to use this new service to submit their tour permit applications online.

## Registration and Boys' Life Fees for March & April (Including Insurance)

Mar. Registration - \$7.50 Boys' Life - \$10.00

Apr. Registration - \$8.40 Boys' Life - \$9.00



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## Hazardous Weather Training

Be the first on your block to take Planning and Preparing for Hazardous Weather training, the latest e-learning course available on the national Web site, [www.scouting.org](http://www.scouting.org).

**Effective January 1, 2009, this training is mandatory for at least one adult on each**

**tour.** The course includes training, testing, and additional resources on weather conditions that may be encountered during BSA activities, including lightning, flash floods, tornadoes, hot and cold weather, hail, and hurricanes.

Participants who complete the course earn a Weather Smart Certificate of Completion. The course content is appropriate for Boy Scouts and Venturers as well as adult leaders.

